

SOUTH HAVEN CITY COUNCIL MEETING MINUTES  
June 5, 2017

The South Haven City Council met in regular session on Monday, June 5, 2017 at City Hall. Present were Mayor Don Minor and council members Katrina Hallman, Steve Nicholson, Linda Elliott, and Diana Locke. Kim Byers was absent. Also present were Russell & Diane Hyde and Seth Brown. The meeting was called to order at 6:30pm and Mayor Minor opened with prayer.

The minutes of the May meeting were reviewed by council. Katrina Hallman motioned to approve the minutes as written and Steve Nicholson seconded. The council vote passed unanimously. The list of disbursements for May was then reviewed. Katrina Hallman motioned to pay the bills in the amounts of \$14,145.83 for regular disbursements and \$30.70 for fire department donation fund disbursements. Diana Locke seconded and the council vote passed unanimously.

Thomas Bacon reported on the following:

1. The telemetry update due to the lightning strike was complete. There were some functional issues after installation, but everything is now working properly. Thomas explained the new diagnostic features of the system.
2. He would like to gravel the three east/west roads to the school from Main to Kickapoo with gray rock over the summer when the roads are not so heavily traveled.
3. The culvert replacements are on hold until weather permits.
4. To cover the skylights in the fire garage, tin will be pulled from the north inside wall of the fire garage.

Linda Elliott inquired about the funeral service of former mayor and council member Wayne Kufus, but interment had already been held.

Amy Brown reported the insurance claim payment for the water tower control box had been received, which included a 30% depreciation adjustment. Amy also reported purchasing a new surge protector from Kanokla for the computer system and eDispatch system. It was recently discovered that the old one was affected by the recent lightning strike and the eDispatch modem was also damaged.

Mayor Minor inquired about the needs of the upcoming OK Freewheel bicycle tour on June 17.

Russell Hyde inquired about the lettering for the burn pile permit required. Thomas Bacon reported it had been installed.

Steve Nicholson inquired about the status of the online payment system. Amy Brown reported that it was now functional. Customers should be aware that there is a 3.5% fee to make an online payment. Paypal charges a service fee for each transaction, so the city must pass along this fee.

Diana Locke motioned to purchase three loads of gravel for the east/west roads to the school from Main to Kickapoo. Linda Elliott seconded and the council vote passed unanimously.

Mayor Minor reported the recent demolition property cleanup was complete with regard to the structures and the invoice for services rendered was reviewed by council. Diana Locke inquired about the payment process. The landowner will be billed & if payment is not received within thirty days, the billed amount will be submitted to the county to be put on the owner's property tax. Thomas Bacon expressed concern about mowing the property when needed as pursuant to the weed notice process now that it is so unlevel.

Mayor Minor brought up for discussion condemning more properties in need of cleanup. Council agreed that the city needed to continue moving forward with cleaning up the town. Diana Locke motioned to proceed and Steve Nicholson seconded. The council vote passed unanimously. Discussion was held regarding properties for the next round of demolition.

Russell Hyde commented on Thomas Bacon's good work with regard to cleaning up the aftermath of the dumpster weekend. Mr. Hyde also commented on the feeding of feral cats and cats getting in his yard. Lengthy discussion was held. Mr. Hyde inquired about trapping. The city does have a cat trap that is loaned out on request, but trapping can only be done on the landowner's personal property. In addition, the city cannot place traps on personal property without landowner permission. Mr. Hyde also reported that east of the intersection of Hunter & Main there was a divot in the road. Thomas Bacon stated there may be a culvert washed out.

Discussion was held regarding the next two month's meeting dates. Due to the first Monday of July falling during the July 4<sup>th</sup> holiday weekend and the subsequent Tuesday being the actual holiday, the July council meeting will be on Wednesday, July 5<sup>th</sup>. The August meeting will be held on Wednesday, August 9<sup>th</sup> due to a scheduling conflict with the mayor and clerk.

There being no further business, Diana Locke motioned to adjourn the meeting and Linda Elliott seconded. The council vote passed unanimously and the meeting adjourned at 7:14pm.

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Donald R. Minor, Mayor

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Amy Brown, City Clerk