

SOUTH HAVEN CITY COUNCIL MEETING MINUTES  
May 1, 2017

The South Haven City Council met in regular session on Monday, May 1, 2017 at City Hall. Present were Mayor Don Minor and council members Linda Elliott, Steve Nicholson, Katrina Hallman, and Kim Byers (arriving at 6:40pm). Also present were Russell & Diane Hyde, City Maintenance Thomas Bacon, and City Clerk Amy Brown. The meeting was called to order at 6:30pm and Mayor Minor opened with prayer.

The minutes of both the regular April meeting and April 12 special session were reviewed by council. Steve Nicholson motioned to accept the minutes of both meetings as written and Linda Elliott seconded. The council vote passed unanimously. The list of disbursements for April was then reviewed. Linda Elliott motioned to pay the bills in the amounts of \$28,973.09 for regular disbursements and \$2,102.76 for fire department donation fund disbursements. Steve Nicholson seconded and the council vote passed unanimously.

There was no patron input.

Thomas Bacon reported on the following:

1. Installation had begun on the new water tower control box. The new system will have more diagnostic visuals and measurement tools.
2. The skylights in the fire garage were leaking. Options for repair were sealant or to pull some tin from inside to cover the skylights. Thomas stated he would like to take out the skylights.
3. The letters for signage at the burn pile have not been received yet.
4. The weather has prohibited the culvert project installation.
5. Installation of an electrical outlet in the fire garage for a freezer for the fire department meat sales.

Discussion was held regarding the insurance claim process for the damage to the water tower control box. The final invoice is needed before the claim can be processed. Kim Byers arrived during this time.

Amy Brown reported the dumpsters would be here next weekend for the biannual town cleanup opportunity provided with the trash services contract. Also, the filing deadline is June 1 by noon for the three open council seats and the position of mayor for the first city/school elections that will now be held in November. The filing fee has been increased to \$20. The new members will become effective the second Monday in January.

Thomas Bacon reported there was a residence needing a new meter and pit and that excavation work will be required. The property had been vacant for years when the new water system was installed and was not provided with a new meter, but was still connected to the system. Kim Byers inquired how many extra meters were on hand; Thomas Bacon reported there were six functional meters, but no new ones. Kim Byers inquired about the meter reading process. Kim Byers suggested possibly sending a letter to the property owner to inform when the installation will take place.

**OLD BUSINESS:** There were no ordinances for review. Mayor Minor inquired about the online payment setup progress. Kanokla is working on getting it functional.

**NEW BUSINESS:** The representative from OK Freewheel was supposed to be at the meeting but had to cancel; he will attend the June meeting. The OK Freewheel bicycle tour will

end in South Haven on June 17. The needs of the tour were discussed (parking & hooking up to a fire hydrant and cleanout for the shower trailer). Linda Elliott inquired about the senior class doing a concession stand. Kim Byers inquired about the fire department doing the same thing as a fundraiser.

Thomas Bacon inquired about the mowing of the new property acquired by the fair board, but the transaction was not yet finalized.

There being no further business, Linda Elliott motioned to adjourn the meeting and Katrina Hallman seconded. The council vote passed all in favor and the meeting adjourned at 6:56pm.

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Donald R. Minor, Mayor

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Amy Brown, City Clerk