

SOUTH HAVEN CITY COUNCIL MEETING MINUTES

April 4, 2016

The South Haven City Council met in regular session on Monday, April 4, 2016 at City Hall. Present were Mayor Don Minor and all council members: Steve Nicholson, Linda Elliott, Katrina Hallman, Kim Byers, and Diana Locke. Also present were City Maintenance Thomas Bacon, City Clerk Amy Brown, Callie Locke, and Seth Brown. The meeting was called to order at 6:30pm and Mayor Minor opened with prayer.

The minutes of the March meeting were reviewed by council. Katrina Hallman motioned to accept the minutes as written and Steve Nicholson seconded. The council vote passed unanimously. The list of disbursements for March was then reviewed. Mayor Minor suggested the fire department magazine subscription be reduced to one renewal. Linda Elliott motioned to pay the bills in the amount of \$15,185.07 for regular disbursements and \$5,744.43 for fire department donation fund disbursements. Diana Locke seconded and the council vote passed unanimously.

Thomas Bacon reported that the culverts ordered had been installed and he will smooth some areas out after it rains. Thomas also reported he had narrowed down the problem with the mower and that it needed the hydrostat replaced. Thomas will order the part and install it. Kim Byers questioned whether if the part was not installed by a vendor if it would void any warranty. Thomas will inquire. Thomas also reported there had been a chlorinator injector line leak at one of the well houses and it had ruined the dehumidifier. Thomas asked to purchase two new dehumidifiers. He stated this was the last remaining dehumidifier, as one had previously been ruined, and he had been alternating the working one between the well houses. Discussion was held regarding replacing the chlorination lines on a regular basis to maybe avert this problem that seems to be reoccurring. Kim Byers inquired about the manufacturer recommendations. Thomas further explained the chlorination process.

Mayor Minor reported the tanker was repaired and back at the station. The pump had been replaced and also a valve. Mayor Minor also reported the brush truck would not start today after being dispatched to a call. The problem had been narrowed down to the starter after the batteries were replaced. Discussion was held concerning a previous repair to the truck for the same part and the warranty.

Discussion was held regarding the donation policy proposed by Kim Byers. Council was in favor of adopting the policy.

Kim Byers reported she had scanned over half of the city ordinances.

Mayor Minor asked when the dumpsters were scheduled this spring. Amy Brown reported they would be here this weekend and notice had been put in the bills. Mayor Minor also questioned if any contact had been made with owners of property in need of cleanup. Amy stated there had not been.

Kim Byers reported KDOT had been down to fan out the intersections on Main Street and that ADA ramps were scheduled to be installed on the corners in August. Thomas Bacon inquired about the timing in August so as not to conflict with the fair. Kim reported the name

of the contractor awarded the project and will get contact information to enable coordination. Kim also reported she had asked for the rest of the raised asphalt on Main Street to be smoothed out.

NEW BUSINESS: Steve Nicholson motioned to purchase the hydrostatic drive for the mower and Diana Locke seconded. The council vote passed unanimously. Linda Elliott motioned to purchase two new dehumidifiers for the well houses. Katrina Hallman seconded and the council vote passed unanimously. Steve Nicholson motioned to adopt the donation policy. Linda Elliott seconded and the council vote passed unanimously. The clerk asked for a copy of the policy without the draft watermark to make official.

Kim Byers shared with the council and mayor copies of the KOMA guidelines in light of the recent allegations in Wellington.

There being no further business, Diana Locke motioned to adjourn the meeting and Steve Nicholson seconded. The council vote passed all in favor and the meeting adjourned at 7:02pm.

Donald R. Minor, Mayor

Amy Brown, City Clerk