

## SOUTH HAVEN CITY COUNCIL MEETING MINUTES

March 7, 2016

The South Haven City Council met in regular session on Monday, March 7, 2016 at City Hall. Present were Mayor Don Minor and council members Katrina Hallman, Diana Locke, and Kim Byers. Steve Nicholson and Linda Elliott were absent. Also present were City Maintenance Thomas Bacon and City Clerk Amy Brown. The meeting was called to order at 6:30pm and Mayor Minor opened with prayer.

The minutes of the February meeting were reviewed by council. Katrina Hallman motioned to accept the minutes as written and Diana Locke seconded. The council vote passed unanimously. The list of disbursements for February was then reviewed by council. Katrina Hallman motioned to pay the bills in the amounts of \$13,040.46 for regular disbursements and \$1,857.00 fire department donation fund disbursements. Diana Locke seconded and the council vote passed unanimously.

Mayor Minor apologized for having trouble sending out the agenda.

Thomas Bacon reported the following:

1. He had the pickup oil changed and a flat tire repair.
2. The gas company had delivered a load of gravel behind the station and some in the stockpile.
3. The electric company indicated that the poles surrounding the 4-way flasher would be the last in town to be replaced and the power will be restored to the flasher.
4. Receiving sight complaints in the trailer park after two trailers had been moved out.
5. He would burn the lagoon area with the help of the fire department as soon as conditions permit.

At 7:39pm, Kim Byers motioned for council to go into executive session for discussion of non-elected personnel. Diana Locke seconded and the council vote passed unanimously. Thomas Bacon and Amy Brown left the room. Council reconvened in open session at 7:44pm. Mayor Minor reported no binding action had been taken in executive session.

Items of old business were discussed:

1. Mayor Minor reported the tanker was back after having the pump replaced and that the Kanokla matching funds grant had been approved for the fire department. Mayor Minor proposed that the city pay for the eDispatch bill renewal this year since the fire department members voted to pay in full for the pump replacement for the tanker.
2. Kim Byers reported the name of the owner of the old hotel. Discussion was held regarding reaching out to the individual to see what the intentions were for the property. Discussion was also held concerning properties on the demolition list and properties that had recently burned.

3. Kim Byers reported she had reviewed Ordinances 303 and 311 and that no updates were needed. She also stated she would scan reviewed ordinances and produce a digital table of contents.
4. Kim Byers reported on discussion with KDOT personnel regarding the high step-off on the highway and the need to fan it out or reduce the grade. Kim reported that KDOT will come out to assess the situation and that ADA accessible ramps are set to be installed at sidewalk crossings.
5. Kim Byers reported that the right-of-way placement of signs were to be 45 feet left of center. Thomas Bacon stated he had been told the state was no longer allowing any cement structure in the state right-of-way. Discussion was held. It was decided to table the purchase of any stone sign.
6. Kim Byers shared with council a proposed donations policy. Lengthy discussion was held. No action was taken.
7. Kim Byers presented to the mayor KSCPOST forms. Mayor Minor reported these forms had already been filed.

The storm siren will be sounded on Tuesday, March 15 at 6:30pm in conjunction with Severe Weather Awareness week. Council decided the siren would be tested and sounded the first Monday of each month henceforth. Thomas Bacon reminded the council that if the electricity goes out that the siren will not work and that the city generator would not power the siren. Discussion was held regarding an auto-start generator big enough to power the siren.

New business:

Ordinance No. 314, an ordinance increasing the rates charged for refuse collection and disposal, was reviewed by council. Katrina Hallman motioned to adopt Ordinance No. 314 and Diana Locke seconded. The council vote passed unanimously.

Discussion was held concerning the unsightliness issues at the trailer park and the recently burned houses. Kim Byers proposed to draft letters to property owners.

Kim Byers motioned for the city to pay the eDispatch renewal this year for the fire department and Katrina Hallman seconded. The council vote passed unanimously.

Thomas Bacon reported being contacted by an individual wishing to provide services in exchange for payment on services provided by the city. Discussion was held and it was determined this could not be permitted due to legal issues.

Thomas Bacon reported culverts needing replaced at Camp/Fredrick and Kickapoo/Clyde. Lengthy discussion was held concerning prices, but it was the consensus of the council that it needed done.

There being no further business, Kim Byers motioned to adjourn the meeting and Katrina Hallman seconded. The council vote passed all in favor and the meeting adjourned at 7:42pm.

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Donald R. Minor, Mayor

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Amy Brown, City Clerk

