

## SOUTH HAVEN CITY COUNCIL MEETING MINUTES

February 6, 2017

The South Haven City Council met in regular session on Monday, February 6, 2017 at City Hall. Present were Mayor Don Minor and all council members: Steve Nicholson, Katrina Hallman, Diana Locke, Linda Elliott, and Kim Byers (arriving at 6:36pm). Also present were Rose Mary Saunders, Trevor Steward, Russell & Diane Hyde, Bryan Smith, Seth Brown, City Maintenance Thomas Bacon, and City Clerk Amy Brown. The meeting was called to order at 6:30pm and Mayor Minor opened with prayer.

The minutes of the January meeting were reviewed by council. Steve Nicholson motioned to approve the minutes as written and Diana Locke seconded. The council vote passed unanimously. The list of disbursements for January was then reviewed. Steve Nicholson motioned to pay the bills in the amounts of \$21,730.76 for regular disbursements and \$285.50 for fire department donation fund disbursements after one notation change was made on the regular disbursements list. Katrina Hallman seconded and the council vote passed unanimously.

Trevor Steward with OK Freewheel was present to discuss information about the 2017 bicycle tour that will end in South Haven on June 17. Mr. Steward stated this year's theme was to celebrate the 150<sup>th</sup> anniversary of the Chisolm Trail. Discussion was held regarding the specific needs of the shower trailer. Thomas Bacon suggested the fair lots where the campers park would be the best spot for the trailer. Grey water can be dumped into the cleanout and a fire hose can be run across the street diagonally to the fire hydrant. Kim Byers arrived during this time. Discussion was held regarding parking and the possibility of needing electricity. Russell Hyde inquired about advertisement for the event and what would happen in case of inclement weather. Mr. Steward stated there would be a press release and that the event happened rain or shine. Mr. Steward left the meeting at 6:41pm.

Rose Mary Saunders with Ranson Financial Consultants presented to council information on refinancing the 2008 general obligation bonds. Mrs. Saunders explained the model options were of course dependent on the market at the time of issuance if council decided to proceed. Kim Byers suggested the information be sent to the auditing firm since it was their suggestion to look into refinancing. Discussion was held. The matter was tabled until the March meeting. Mrs. Saunders left the meeting at 6:58pm.

Bryan Smith was present to discuss one of the city condemned properties. Contingent on him becoming licensed and bonded, Mr. Smith proposed to council to tear down the property at 316 S. Main in exchange for payment transferred to him when the special assessment tax is paid to the city (either by the landowner or through the county delinquent tax sale). Diane Hyde inquired about other contractors. The previous bidding and condemnation process was explained. All the condemned properties can legally be torn down, but the city has to have the funds up front to do so because the properties are not owned by the city. Bryan Smith inquired about city insurance liability requirements. Kim Byers requested the proposed contract be sent out for review prior to the next meeting. Kim Byers suggested taking bids for

the work to be done. Discussion was held again regarding the need for payment up front or after services are rendered. Steve Nicholson inquired about the time frame. Bryan stated he would like to get started next month. The matter was tabled until the next meeting. Mr. Smith left the meeting at 7:20pm.

Thomas Bacon reported that the water meter wires could in fact be spliced, but they would not be guaranteed waterproof. He will talk to Kanokla about getting some splicers. Thomas reported that new meters would run approximately \$125 to \$135 per meter from HD Supply. These meters would be all upgraded from the meters originally installed when the new system was put in and compliant with current state regulations. Thomas thought he could start out with three to five new meters. Kim Byers inquired about what other towns were doing. Thomas explained the difference in quality between the plastic and metal (not brass) meters and his preference.

Thomas also reported that the sign was up at the burn pile. The school had requested it not be placed in the loop as previously discussed. The school would also like to have the burn pile pushed back west if possible. Diana Locke inquired about the school's other burn pile – it is for their own personal use so they can burn things that may have nails in it.

Thomas reported he will get culvert prices closer to the time when they will be purchased.

Thomas reported that Waste Connections had brought in new dumpsters and that each additional dumpster would cost \$2 extra per month.

Mayor Minor asked if Kim Byers had any ordinances for review. Kim first inquired about the GAAP waiver adopted by resolution at the last meeting. It was explained this is done every year per auditor request. Kim had four ordinances for review: Ordinance No. 268, an ordinance adopting the Standard Traffic Ordinance for Kansas Cities, 2000 edition; Ordinance No. 254, an ordinance authorizing and directing that the structure and premises described as Lots 1 through 2, inclusive, Block 20 be made safe and secure; Ordinance No. 255, an ordinance granting Centel Corporation an electric franchise; and Ordinance No. 256, an ordinance authorizing the enforcing officer to cause the structure located on Lots 1-2, inclusive, Block 20 to be removed. Ordinance No. 268 has been superseded by subsequent versions of the Standard Traffic Ordinance. Ordinances Numbers 254 through 256 will be archived.

Diana Locke relayed complaints about dogs at large. Discussion was held about dog owners whose dogs are repeatedly seen at large. The owners will be talked to again. Diane Hyde inquired about a vicious dog policy. Thomas Bacon stated when he is reading meters on private property that the dog has to make contact with him before he can defend himself. Kim Byers suggested sending out a reminder with the bills about dogs at large. Discussion was also held about the feeding of feral cats. Kim Byers inquired about the city policy. Any animal (dog or cat) that is caught running at large can be trapped and will be taken to the Wellington Animal Clinic; cats may also be relocated. The city must have landowner permission to place a trap on private property.

Kim Byers inquired about the state debt setoff program. Amy Brown stated that all debts submitted are just waiting to be matched with any possible state income tax refunds as

they are filed. Kim suggested establishing a dollar amount cap to shut off water service. Katrina Hallman questioned whether this would fall under the cold weather rule. Discussion was held regarding setting up payment plans for those in danger of disconnection. It was suggested council be made aware of those over three months past due.

New business. 1.) Somebody from the city &/or fire department would need to be available on the day of the OK Freewheel event. 2.) Discussion was held on the possible bond refinancing. The dollar amounts of savings on the models were envisioned to be more for the amount being refinanced. 3.) Council decided to hold off on purchasing new water meters at this time. 4.) Steve Nicholson updated the council on the fire department wish list. The department has been diligent with their fundraisers and feel they are at a point where they can update the brush truck or keep it and purchase a newer one. Thomas inquired about parking if another truck was purchased. Mayor Minor stated the fire department was willing to use their funds to possibly add another parking bay and expand the city building to the north. Discussion was held regarding future costs associated with expansion and also the loss of land during fair time. Discussion was also held regarding possibly updating the Jaws of Life.

Ordinance No. 316, a charter ordinance, exempting the city from the provisions of K.S.A. 15-201 relating to the election of officers, their terms of office, transitions to November elections, the filling of governing body vacancies, nomination petitions, and providing substitute and additional provisions on the same subject, was reviewed by council. Diana Locke motioned to adopt the ordinance and Linda Elliott seconded. The council vote passed unanimously.

There being no further business, Kim Byers motioned to adjourn the meeting and Diana Locke seconded. The council vote passed all in favor and the meeting adjourned at 8:45pm.

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Donald R. Minor, Mayor

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Amy Brown, City Clerk